



BIRCH RUN VILLAGE COUNCIL MEETING
MONDAY, APRIL 22, 2024 AT 7:00PM
VILLAGE COUNCIL CHAMBERS
12060 HEATH STREET, BIRCH RUN, MICHIGAN

MINUTES

The meeting was called to order by President Nelson at 7:00 pm, followed by the Pledge of Allegiance

Members Present: President Marianne Nelson and Council Members David Cook, Tom White, Blaike Stafford, and Kheila Knight

Others Present: Paul Moore, DDA Director/Village Manager; Lisa Duffett, Village Treasurer/DDA Secretary; Jason Leidel, Police Chief; Marty Hauck, DPW Foreman; Courtney Damsen, Deputy Clerk/Utility Billing Clerk; Kurt Kiessling; Andrew Brady, of Dig Deep Race Events, LLC.

Approval of Agenda

Motion by White, supported by Cook to approve the agenda

Ayes: Cook, White, Nelson, Stafford, Knight

Nays: none

Motion Carried

Approval of Meeting Minutes

Motion by Cook, supported by White to approve the March 25, 2024 Regular Village Council Meeting Minutes

Ayes: White, Nelson, Stafford, Knight, Cook

Nays: none

Motion Carried

Citizens seeking information or giving input on matters of interest to the Village Council (Time limit of 5 minutes each)

1. Andrew Brady, of Dig Deep Race Events, LLC, spoke in regards to a 5K Run Event in June of 2025.

2. Public Comments

none

Financial Matters

1. Motion by Stafford, supported by White to approve Balance Sheet and Revenue & Expenditure Report for all Village funds as of March 31, 2024.

Ayes: Nelson, Stafford, Knight, Cook, White

Nays: none

Motion Carried

2. Motion by White, supported by Cook to approve Invoice GL Distribution Report in the amount of \$165,844.82 for payment as presented and Gross Payroll & Payroll Related Transmittals of \$123,073.05 for March, 2024 (payroll reflects 2 pay periods).
Ayes: Stafford, Knight, Cook, White, Nelson
Nays: none

Motion Carried

Unfinished Business

No unfinished business

First Reading

1. Amendment to Village of Birch Run Code of Ordinances, Chapter 35: Civil Infractions

New Business

1. Preliminary Draft of 2024-2025 Fiscal year Budget for all Village Funds

2. Motion by Stafford, supported by White to approve Resolution #24-010, Approval to hire a Summer Seasonal DPW worker

Ayes: Knight, Cook, White, Nelson, Stafford

Nays: none

Motion Carried

Departmental Reports

Motion by Stafford, supported by White to receive and file all reviewed reports:

1. Chief of Police
2. Building and Zoning Administrator
3. DPW Foreman
4. Village Treasurer
5. Village Clerk
6. Village Manager

Ayes: Cook, White, Nelson, Stafford, Knight

Nays: none

Motion Carried

Other

none

Announcements

1. Planning Commission Meeting – Monday, May 6, 2024 at 7:00 pm
 3. DDA Board of Directors Meeting – Thursday, May 16, 2024 at 7:00 pm
 4. Village Council Meeting – Monday, May 20, 2024 at 7:00 pm
- (All meetings are held in the Village Council Chambers unless noted)*

Adjournment

Motion by White, supported by Stafford to adjourn the meeting at 7:46 pm

Ayes: White, Nelson, Stafford, Knight, Cook

Nays: none

Motion Carried



Marianne Nelson
Council President



Courtney Damsen
Deputy Clerk