



BIRCH RUN VILLAGE COUNCIL MEETING
MONDAY, JUNE 24, 2024 AT 7:00PM
VILLAGE COUNCIL CHAMBERS
12060 HEATH STREET, BIRCH RUN, MICHIGAN

MINUTES

The meeting was called to order by President Nelson at 7:00 pm, followed by the Pledge of Allegiance

Members Present: President Marianne Nelson and Council Members David Cook, Tom White, Blaike Stafford, and Kheila Knight

Others Present: Paul Moore, DDA Director/Village Manager; Lisa Duffett, Village Treasurer/DDA Secretary; Jason Leidel, Police Chief; Courtney Damsen, Deputy Clerk; Paul Junge; John Kaczynski; Kurt Kiessling; Riley Kiessling; Jeff Harrington, Birch Run/Bridgeport Herald

Approval of Agenda

Motion by Stafford, supported by White to approve the agenda

Ayes: Cook, White, Nelson, Stafford, Knight

Nays: none

Motion Carried

Approval of Meeting Minutes

Motion by White, supported by Knight to approve the May 20, 2024 Regular Village Council Meeting Minutes

Ayes: White, Nelson, Stafford, Knight, Cook

Nays: none

Motion Carried

Citizens seeking information or giving input on matters of interest to the Village Council (Time limit of 5 minutes each)

1. Gary Miller, of 11475 Maple Road, regarding Short Term Rentals. Gary Miller was not in attendance; therefore, there was no discussion.
2. Paul Junge, candidate running for election to the U.S. House to represent Michigan's 8th Congressional District, introduced himself to the Council.
3. John Kaczynski, candidate running for the 7th District of the Saginaw County Commission, introduced himself to the Council.
4. Kurt Kiessling inquired on what date the community dumpster is scheduled to be delivered.

Financial Matters

1. Motion by White, supported by Cook to approve Balance Sheet and Revenue & Expenditure Report for all Village funds as of May 31, 2024.

Ayes: Nelson, Stafford, Knight, Cook, White

Nays: none

Motion Carried

2. Motion by Cook, supported by White to approve Invoice GL Distribution Report in the amount of \$165,680.82 for payment as presented and Gross Payroll & Payroll Related Transmittals of \$122,326.89 for May, 2024 (payroll reflects 2 pay periods).

Ayes: Stafford, Knight, Cook, White, Nelson

Nays: none

Motion Carried

Public Hearings

1. Amendment to Chapter 35 – Civil Infractions of the Village of Birch Run Code of Ordinances.

A. Public Hearing opened at 7:11 pm by President Nelson

B. Notification Requirements:

- 1. Birch Run Village Office
- 2. Village of Birch Run website
- 3. Village of Birch Run Facebook Page
- 4. Birch Run Herald (05-29-2024)

C. Public Comment

D. Discussion by Council

E. Close Public Hearing at 7:12 pm

Unfinished Business

No unfinished business

New Business

1. Motion by Stafford, supported by Knight to approve Adoption of Amendment to Chapter 35 – Civil Infractions of the Village of Birch Run Code of Ordinances.

Ayes: Knight, Cook, White, Nelson, Stafford

Nays: none

Motion Carried

2. Motion by Stafford, supported by Cook to Approve the DDA Director-Village Manager’s submission to President Nelson for the following re-appointments to the DDA Board of Directors:

- a. Cheryl Hadsall for a 4-year term ending June 30, 2028
- b. Andy Suski for a 4-year term ending June 30, 2028

Ayes: Cook, White, Nelson, Stafford, Knight

Nays: none

Motion Carried

3. Motion by Cook, supported by White to approve Resolution #24-017, Recognition and Acceptance of Donations to the Beautification Committee

Ayes: White, Nelson, Stafford, Knight, Cook

Nays: none

Motion Carried

4. Motion by White, supported by Cook to approve Resolution #24-018, Adoption of 2023-2024 fiscal year budget amendments
Ayes: Nelson, Stafford, Knight, Cook, White
Nays: none

Motion Carried

5. Motion by White, supported by Cook to approve Resolution #24-019, Authorization of union & non-union Village employee compensation rates for the 2024-2025 fiscal year
Ayes: Stafford, Knight, Cook, White, Nelson
Nays: none

Motion Carried

6. Motion by White, supported by Knight to approve Resolution #24-020, Authorization to resurface Main Street, from the railroad crossing to the west Village limits
Ayes: Knight, Cook, White, Nelson, Stafford
Nays: none

Motion Carried

7. Motion by White, supported by Knight to approve Resolution #24-021, Authorization to install asphalt on the south side of the DPW Barns at the Village Office complex
Ayes: Cook, White, Nelson, Knight
Nays: Stafford

Motion Carried

8. Motion by Stafford, supported by White to approve Resolution #24-022, Authorization to complete repairs to the west wall of the salt barn
Ayes: White, Nelson, Stafford, Knight, Cook
Nays: none

Motion Carried

9. Motion by White, supported by Cook to approve Resolution #24-023, Authorization to complete sprinkler system upgrades of Gazebo Park & Veterans Memorial Park
Ayes: Nelson, Stafford, Knight, Cook, White
Nays: none

Motion Carried

10. Motion by White, supported by Stafford to approve Resolution #24-024, Approval of Duck Weed Control Services for Lagoon Pond #1
Ayes: Stafford, Knight, Cook, White, Nelson
Nays: none

Motion Carried

11. Motion by White, supported by Cook to approve Resolution #24-025, Authorization to complete Traffic Signal Controller Upgrades
Ayes: Knight, Cook, White, Nelson, Stafford
Nays: none

Motion Carried

12. Motion by White, supported by Stafford to approve Resolution #24-026,
Authorization to paint the Village Archway
Ayes: Cook, White, Nelson, Stafford, Knight
Nays: none

Motion Carried

13. Motion by Stafford, supported by White to approve Resolution #24-027,
Authorization to paint thirty-seven (37) Streetscape Streetlights
Ayes: White, Nelson, Stafford, Knight, Cook
Nays: none

Motion Carried

14. Motion by White, supported by Stafford to table Resolution #24-028, Approval of
Pole Barn Construction, until the July 22, 2024 Village Council Meeting
Ayes: Nelson, Stafford, Knight, Cook, White
Nays: none

Motion Carried

15. Motion by White, supported by Cook to approve Resolution #24-029, Authorization
to install Storm Sewer Extension at the Church Street & Maple Street intersection
Ayes: Stafford, Knight, Cook, White, Nelson
Nays: none

Motion Carried

16. Motion by White, supported by Knight to approve Resolution #24-030,
Authorization to Order a Chevrolet 3500 Flatbed Pick-up Truck
Ayes: Knight, Cook, White, Nelson, Stafford
Nays: none

Motion Carried

17. Motion by White, supported by Knight to approve Resolution #24-031,
Authorization to install asphalt extension of Village Parking Lot for emergency vehicles
Ayes: Cook, White, Nelson, Stafford, Knight
Nays: none

Motion Carried

Departmental Reports

Motion by White, supported by Knight to receive and file all reviewed reports:

1. Chief of Police
2. Building and Zoning Administrator
3. DPW Foreman
4. Village Treasurer
5. Village Clerk
6. Village Manager

Ayes: White, Nelson, Stafford, Knight, Cook
Nays: none

Motion Carried

Other

1. Finalize plans for 4th of July parade participation
2. *Reminder* – The Independence Day Parade will be on Thursday, July 4, 2024 starting at 11:00 am and will run from the Birch Run High School, proceeding onto Church Street to Main Street to Beyer Road and dispersing into the mall area
3. *Reminder* - The Village Office will be closed on Thursday, July 4, 2024 and Friday, July 5, 2024 in observance of the Independence Day holiday weekend

Announcements

1. DDA Board of Directors Meeting - Thursday, July 11, 2024 at 7:00 pm
 2. Village Council Meeting - Monday, July 22, 2024 at 7:00 pm
 3. Planning Commission Meeting – Monday, August 5, 2024 at 7:00 pm
 3. Village Council Meeting – Monday, August 26, 2024 at 7:00 pm
- (All meetings are held in the Village Council Chambers unless noted)*

Adjournment

Motion by Stafford, supported by White to adjourn the meeting at 8:02 pm

Ayes: Nelson, Stafford, Knight, Cook, White

Nays: none

Motion Carried



Marianne Nelson
Council President



Courtney Damsen
Deputy Clerk