



BIRCH RUN VILLAGE COUNCIL MEETING
MONDAY, AUGUST 26, 2024 AT 7:00PM
VILLAGE COUNCIL CHAMBERS
12060 HEATH STREET, BIRCH RUN, MICHIGAN

MINUTES

The meeting was called to order by President Nelson at 7:00 pm, followed by the Pledge of Allegiance

Members Present: President Marianne Nelson and Council Members David Cook, Tom White, Blaike Stafford, and Kheila Knight

Others Present: Paul Moore, DDA Director/Village Manager; Lisa Duffett, Village Treasurer/DDA Secretary; Jason Leidel, Police Chief; Marty Hauck, DPW Foreman; Courtney Damsen, Deputy Clerk; Diane Martindale, Birch Run Area Schools Superintendent; Nathan Mausolf, Birch Run Area Schools Executive Director of Initiatives and Operations; Kurt Kiessling; Mike Harrington, Birch Run/Bridgeport Herald; Steven and Stanesh Powell

Approval of Agenda

Motion by White, supported by Knight to approve the agenda

Ayes: Cook, White, Nelson, Stafford, Knight

Nays: none

Motion Carried

Approval of Meeting Minutes

Motion by White, supported by Cook to approve the July 22, 2024 Regular Village Council Meeting Minutes

Ayes: White, Nelson, Stafford, Knight, Cook

Nays: none

Motion Carried

Presentations, Official Proclamations & Special Recognition

None

Citizens seeking information or giving input on matters of interest to the Village Council (Time limit of 5 minutes each)

1. Birch Run Area Schools' Superintendent Diane Martindale and Executive Director of Initiatives and Operations Nathan Mausolf, presented the idea of a potential Birch Run Road access to connect to Birch Run High School and North Elementary School using the Village of Birch Run's Lagoon Road.

2. Steven and Stanesh Powell, of 8375 Elmhurst Court, requested a removal of the recent shut off and turn on fees that were charged to their utility account during the 2nd Quarter 2024 billing cycle

Motion by Stafford, supported by White to waive the \$35.00 shut off and \$35.00 turn on fees charged to Stanesh Powell's utility account during the 2nd Quarter 2024 billing cycle

Ayes: Nelson, Stafford, Knight, Cook, White

Nays: none

Motion Carried

Financial Matters

1. Motion by White, supported by Cook to approve Balance Sheet and Revenue & Expenditure Report for all Village funds as of July 31, 2024.

Ayes: Stafford, Knight, Cook, White, Nelson

Nays: none

Motion Carried

2. Motion by White, supported by Knight to approve Invoice GL Distribution Report in the amount of \$492,811.24 for payment as presented and Gross Payroll & Payroll Related Transmittals of \$133,345.55 for July, 2024 (payroll reflects 2 pay periods and the 2023-2024 fiscal year PTO payout).

Ayes: Knight, Cook, White, Nelson, Stafford

Nays: none

Motion Carried

Unfinished Business

None

New Business

1. Motion by Stafford, supported by White to approve Resolution #24-037, Adoption of Village of Birch Run Policy #2024-01

Ayes: Cook, White, Nelson, Stafford, Knight

Nays: none

Motion Carried

2. Motion by White, Supported by Cook to accept the Letter of Resignation from Angela Burse from the Village of Birch Run Downtown Development Authority Board of Directors

Ayes: White, Nelson, Stafford, Knight, Cook

Nays: none

Motion Carried

3. Motion by White, supported by Cook to accept the Letter of Resignation from Connie Monahan from the Village of Birch Run Downtown Development Authority Board of Directors

Ayes: Nelson, Stafford, Knight, Cook, White

Nays: none

Motion Carried

Departmental Reports

Motion by White, supported by Cook to receive and file all reviewed reports:

- 1. Chief of Police
- 2. Building and Zoning Administrator
- 3. DPW Foreman
- 4. Village Treasurer
- 5. Village Clerk
- 6. Village Manager

Ayes: Stafford, Knight, Cook, White, Nelson

Nays: none

Motion Carried

Other

Reminder: The Village Office will be closed on Monday, September 2, 2024 in observance of the Labor Day holiday

Announcements

- 1. DDA Board Meeting- Thursday, September 19, 2024 at 7:30 am
 - 2. Village Council Meeting- Monday, September 23, 2024 at 7:00 pm
- (All meetings are held in the Village Council Chambers unless noted)*

Adjournment

Motion by Stafford, supported by White to adjourn the meeting at 7:53 pm

Ayes: Knight, Cook, White, Nelson, Stafford

Nays: none

Motion Carried



Marianne Nelson
Council President



Courtney Damsen
Deputy Clerk