



BIRCH RUN VILLAGE COUNCIL MEETING
MONDAY, NOVEMBER 25, 2024 AT 7:00PM
VILLAGE COUNCIL CHAMBERS
12060 HEATH STREET, BIRCH RUN, MICHIGAN

MINUTES

The meeting was called to order by President White at 7:00 pm, followed by the Pledge of Allegiance

Members Present: President Tom White and Council Members David Cook, Ricky Riedel, Blaike Stafford, and Kheila Knight

Others Present: Paul Moore, DDA Director/Village Manager; Marty Hauck, DPW Foreman; Courtney Damsen, Deputy Clerk; Ken Berthiaume, of Berthiaume and Company; Kurt Kiessling

Approval of Agenda

Motion by Stafford, supported by Knight to approve the agenda

Ayes: Cook, Riedel, White, Stafford, Knight

Nays: none

Motion Carried

Approval of Meeting Minutes

Motion by Cook, supported by Riedel to approve the October 28, 2024 and November 12, 2024 Regular Village Council Meeting Minutes

Ayes: Riedel, White, Stafford, Knight, Cook

Nays: none

Motion Carried

Presentations, Official Proclamations & Special Recognition

1. Mr. Ken Berthiaume, of Berthiaume & Company, on the Village of Birch Run's audited financial statements for the year ended June 30, 2024.

Citizens seeking information or giving input on matters of interest to the Village Council (Time limit of 5 minutes each)

1. Public Comments

No public comments

Financial Matters

1. Motion by Cook, supported by Riedel to approve Balance Sheet and Revenue & Expenditure Report for all Village funds as of October 31, 2024.

Ayes: White, Stafford, Knight, Cook, Riedel

Nays: none

Motion Carried

2. Motion by Stafford, supported by Knight to approve Invoice GL Distribution Report in the amount of \$372,291.56 for payment as presented and Gross Payroll & Payroll Related Transmittals of \$122,627.12 for October, 2024 (payroll reflects 2 pay periods).
Ayes: Stafford, Knight, Cook, Riedel, White
Nays: none

Motion Carried

Public Hearings

1. Ordinance 2024-01, Amendment to Chapter 93 – Health and Sanitation of the Village of Birch Run Code of Ordinances.

A. Public Hearing opened at 7:14 pm by President White

B. Notification Requirements:

1. Birch Run Village Office
2. Village of Birch Run website
3. Village of Birch Run Facebook Page
4. Birch Run Herald (11/6/2024))

C. Public Comment- none

D. Discussion by Council- none

E. Close Public Hearing at 7:15 pm

2. Ordinance 2024-02, Amendment to Chapter 10 – General Penalty of the Village of Birch Run Code of Ordinances.

A. Public Hearing opened at 7:15 pm by President White

B. Notification Requirements:

1. Birch Run Village Office
2. Village of Birch Run website
3. Village of Birch Run Facebook Page
4. Birch Run Herald (11/6/2024))

C. Public Comment- none

D. Discussion by Council- none

E. Close Public Hearing at 7:17 pm

Unfinished Business

No unfinished business

New Business

1. Motion by Cook, supported by Knight to approve Resolution #24-048, Receive & Accept the Village of Birch Run audited financial statements for the year ended June 30, 2024

Ayes: Knight, Cook, Riedel, White, Stafford

Nays: none

Motion Carried

2. Motion by Riedel, supported by Cook to approve the Zoning Administrator's recommendations to the Village President for re-appointment to the Planning Commission:

a. Carleton J. Norris for a 3-year term which expires on December 31, 2027

b. Robert Nelson for a 3-year term which expires on December 31, 2027

Ayes: Cook, Riedel, White, Stafford, Knight

Nays: none

Motion Carried

3. Motion by Riedel supported by Knight to approve the Zoning Administrator's recommendations to the Village President for re-appointment to the Zoning Board of Appeals:

a. Ronald Wheatley for a 3-year term which expires on December 31, 2027

Ayes: Riedel, White, Stafford, Knight, Cook

Nays: none

Motion Carried

4. Motion by Riedel, supported by Knight to adopt Ordinance 2024-01, Amendment to Chapter 93 – Health and Sanitation of the Village of Birch Run Code of Ordinances.

Ayes: White, Stafford, Knight, Cook, Riedel

Nays: none

Motion Carried

5. Motion by Riedel, supported by Cook to adopt Ordinance 2024-02, Adoption of Amendment to Chapter 10 – General Penalty of the Village of Birch Run Code of Ordinances.

Ayes: Stafford, Knight, Cook, Riedel, White

Nays: none

Motion Carried

6. Motion by Riedel, supported by Cook to Accept Letter of Resignation from Cheryl Hadsall from the Village of Birch Run Downtown Development Authority Board of Directors

Ayes: Knight, Cook, Riedel, White, Stafford

Nays: none

Motion Carried

7. Motion by Riedel, supported by Cook to Approve the DDA Director-Village Manager's submission to the Village President for the following appointment to the DDA Board of Directors:

a. Marianne Nelson for the unexpired 4-year term of Cheryl Hadsall ending June 30, 2028

Ayes: Cook, Riedel, White, Stafford, Knight

Nays: none

Motion Carried

Departmental Reports

Motion by Riedel, supported by Knight to receive and file all reviewed reports:

1. Chief of Police
2. Building and Zoning Administrator
3. DPW Foreman
4. Village Treasurer
5. Village Clerk
6. Village Manager

Ayes: Riedel, White, Stafford, Knight, Cook

Nays: none

Motion Carried

Other

1. 2024 Continuing Disclosure Report

Announcements

1. Planning Commission Meeting – Monday, December 2, 2024 at 7:00 pm
2. “Christmas in the Village” – Friday, December 6, 2024 at 4:00 pm (*Veteran’s Park*)
3. DDA Board Meeting – Thursday, December 12, 2024 at 7:30 am
4. Village Council Meeting – Monday, December 16, 2024 at 7:00 pm
(All meetings are held in the Village Council Chambers unless noted)

Adjournment

Motion by Stafford, supported by Knight to adjourn the meeting at 7:49 pm

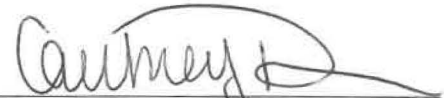
Ayes: White, Stafford, Knight, Cook, Riedel

Nays: none

Motion Carried



Tom White
Council President



Courtney Damsen
Deputy Clerk