



BIRCH RUN VILLAGE COUNCIL MEETING
MONDAY, DECEMBER 16, 2024 AT 7:00PM
VILLAGE COUNCIL CHAMBERS
12060 HEATH STREET, BIRCH RUN, MICHIGAN

MINUTES

The meeting was called to order by President White at 7:00 pm, followed by the Pledge of Allegiance

Members Present: President Tom White and Council Members David Cook, Ricky Riedel, and Blaike Stafford

Motion by Stafford, supported by Riedel to excuse Council Member Kheila Knight from the meeting

Ayes: Stafford, Cook, Riedel, White

Nays: none

Motion Carried

Others Present: Paul Moore, DDA Director/Village Manager; Jason Leidel, Police Chief; Lisa Duffett, DDA Secretary/Village Treasurer; Marty Hauck, DPW Foreman; Courtney Damsen, Deputy Clerk; Richard Reif; Kurt Kiessling

Approval of Agenda

Motion by Riedel, supported by Cook to approve the agenda

Ayes: Cook, Riedel, White, Stafford

Nays: none

Absent: Knight

Motion Carried

Approval of Meeting Minutes

Motion by Riedel, supported by Cook to approve the November 25, 2024 Regular Village Council Meeting Minutes

Ayes: Riedel, White, Stafford, Cook

Nays: none

Absent: Knight

Motion Carried

Citizens seeking information or giving input on matters of interest to the Village Council (Time limit of 5 minutes each)

None

Financial Matters

1. Motion by Cook, supported by Riedel to approve Balance Sheet and Revenue & Expenditure Report for all Village funds as of November 30, 2024

Ayes: White, Stafford, Cook, Riedel

Nays: none

Absent: Knight

Motion Carried

2. Motion by Cook, supported by Riedel to approve Invoice GL Distribution Report in the amount of \$159,204.56 for payment as presented and Gross Payroll & Payroll Related Transmittals of \$127,284.16 for November, 2024 (payroll reflects 2 pay periods)

Ayes: Stafford, Cook, Riedel, White

Nays: none

Absent: Knight

Motion Carried

Unfinished Business

None

New Business

1. Motion by Cook, supported by Riedel to approve Resolution #24-049, Adoption of Village Council regular meeting schedule and Village Office closure dates for the 2025 calendar year

Ayes: Cook, Riedel, White, Stafford

Nays: none

Absent: Knight

Motion Carried

2. Motion by Cook, supported by Riedel to approve Resolution #24-050, Authorization of the 2025 Traffic Signal Maintenance & Construction Proposal from J. Ranck Electric, Inc.

Ayes: Riedel, White, Stafford, Cook

Nays: none

Absent: Knight

Motion Carried

3. Motion by Riedel, supported by Cook to approve Resolution #24-051, Selection of Reese Schluckebier as the 2024 Village Employee of the Year award recipient

Ayes: White, Stafford, Cook, Riedel

Nays: none

Absent: Knight

Motion Carried

4. Resolution #24-052, Selection of the 2024 Village Partnership Award recipient

Motion by Riedel, supported by Stafford to amend and approve Resolution #24-052,

Selection of Kheila's Beauty Boutique as the 2024 Village Partnership Award recipient

Ayes: Stafford, Cook, Riedel, White

Nays: none

Absent: Knight

Motion Carried

5. Motion by Cook, supported by Riedel to Approve Recommendation #03-2024 from the Planning Commission regarding proposed map amendment to the Village of Birch Run Zoning Ordinance

Ayes: Cook, Riedel, White, Stafford

Nays: none

Absent: Knight

Motion Carried

6. Motion by Riedel, supported by Cook to approve Resolution #24-053, Approval of MDOT Contract for TED – Category B funding for Maple Street resurfacing and storm drainage improvements

Ayes: Riedel, White, Stafford, Cook

Nays: none

Absent: Knight

Motion Carried

7. Motion by Riedel, supported by Cook to approve Resolution #24-054, Approval of Addendum to Water Tank Maintenance Contract for Tower 1

Ayes: White, Stafford, Cook, Riedel

Nays: none

Absent: Knight

Motion Carried

Departmental Reports

Motion by Stafford, supported by Cook to receive and file all reviewed reports:

1. Chief of Police
2. Building and Zoning Administrator
3. DPW Foreman
4. Village Treasurer
5. Village Clerk
6. Village Manager

Ayes: Stafford, Cook, Riedel, White

Nays: none

Absent: Knight

Motion Carried

Other

1. *Reminder:* Village offices will be closed on Monday, December 23, 2024 through Wednesday, January 1, 2025 in observance of the Christmas and New Year's Holidays

Announcements

1. Village Council Meeting – January 27, 2025 at 7:00 pm
 2. DDA Board Meeting – Thursday, February 20, 2025 at 7:30 am
 3. Village Council Meeting – Monday, February 24, 2025 at 7:00 pm
 4. Planning Commission Meeting – Monday, March 10, 2025 at 7:00 am
- (All meetings are held in the Village Council Chambers unless noted)*

Adjournment

Motion by Riedel, supported by Cook to adjourn the meeting at 7:45 pm

Motion Carried Unanimously



Tom White
Council President



Courtney Damsen
Deputy Clerk