



BIRCH RUN VILLAGE COUNCIL MEETING
MONDAY, JANUARY 27, 2025 AT 7:00PM
VILLAGE COUNCIL CHAMBERS
12060 HEATH STREET, BIRCH RUN, MICHIGAN

MINUTES

The meeting was called to order by President White at 7:00 pm, followed by the Pledge of Allegiance

Members Present: President Tom White and Council Members David Cook, Blaike Stafford, and Kheila Knight

Motion by Cook, supported by Stafford to excuse Council Member Ricky Riedel from the meeting

Ayes: Knight, Cook, White, Stafford

Nays: none

Motion Carried

Others Present: Paul Moore, DDA Director/Village Manager; Lisa Duffett, DDA Secretary/Village Treasurer; Marty Hauck, DPW Foreman; Courtney Damsen, Deputy Clerk; Tom Miller, President and CEO of Saginaw Future, Inc.; Kurt Kiessling

Approval of Agenda

Motion by Stafford, supported by Knight to amend the agenda to remove New Business item number 4. Resolution #25-004, Award of Bid for the resurfacing and storm drainage improvements on Maple Street, from Oak Street to Elm Street

Ayes: Cook, White, Stafford, Knight

Nays: none

Motion Carried

Motion by Stafford, supported by Cook to approve the amended agenda

Ayes: White, Stafford, Knight, Cook

Nays: none

Motion Carried

Approval of Meeting Minutes

Motion by Cook, supported by Stafford to approve the December 16, 2024 Regular Village Council Meeting Minutes

Ayes: Stafford, Knight, Cook, White

Nays: none

Motion Carried

Presentations, Official Proclamations & Special Recognition

None

Citizens seeking information or giving input on matters of interest to the Village Council (Time limit of 5 minutes each)

1. Tom Miller, President & CEO of Saginaw Future, Inc., providing an update on our economic development partnership

2. Public Comments

No Public Comments

Financial Matters

1. Motion by Cook, supported by Knight to approve Balance Sheet and Revenue & Expenditure Report for all Village funds as of December 31, 2024

Ayes: Knight, Cook, White, Stafford

Nays: none

Motion Carried

2. Motion by Stafford, supported by Cook to approve Invoice GL Distribution Report in the amount of \$192,880.30 for payment as presented and Gross Payroll & Payroll Related Transmittals of \$129,935.73 for December, 2024 (payroll reflects 2 pay periods)

Ayes: Cook, White, Stafford, Knight

Nays: none

Motion Carried

Unfinished Business

No Unfinished Business

New Business

1. Motion by Stafford, supported by Cook to approve Resolution #25-001 Approval of Promotions and Hiring of Laborers in the Department of Public Works

Ayes: White, Stafford, Knight, Cook

Nays: none

Motion Carried

2. Motion by Stafford, supported by Cook to approve Resolution #25-002, Appointment to the Construction Board of Appeals

Ayes: Stafford, Knight, Cook, White

Nays: none

Motion Carried

3. Motion by Stafford, supported by Knight to approve Resolution #25-003, Approval of Agreement for Services with Saginaw Future, Inc.

Ayes: Knight, Cook, White, Stafford

Nays: none

Motion Carried

Motion by Stafford, supported by Cook to receive and file all reviewed reports:

1. Chief of Police
2. Building and Zoning Administrator
3. DPW Foreman
4. Village Treasurer
5. Village Clerk
6. Village Manager

Ayes: Cook, White, Stafford, Knight

Nays: none

Motion Carried

Other

1. Birch Run Area Utility Committee Report for the 4th Quarter of 2024
2. *Reminder:* The Village Office will be closed on Monday, February 17, 2025 in observance of President's Day

Announcements

1. DDA Board Meeting – Thursday, February 20, 2025 at 7:30 am
 2. Village Council Meeting – Monday, February 24, 2025 at 7:00 pm
 3. Planning Commission Meeting- Monday, March 10, 2025 at 7:00 pm
 4. Village Council Meeting – Monday, March 24, 2025 at 7:00 pm
- (All meetings are held in the Village Council Chambers unless noted)*

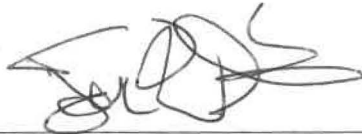
Adjournment

Motion by Cook, supported by Knight to adjourn the meeting at 7:40 pm

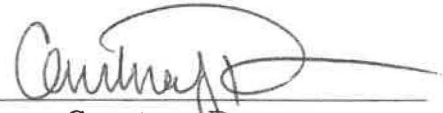
Ayes: White, Stafford, Knight, Cook

Nays: none

Motion Carried



Tom White
Council President



Courtney Damsen
Deputy Clerk